FREE RESOURCE

Green Card Interview Guide — Form I-485

A checklist to review and organize the documents USCIS usually requests in the adjustment of status (Form I-485) interview notice.

Purpose of this guide

Check each document when it is ready. Sections marked “if it applies to your case” are not for everyone.

Each line shows where it comes from: whether it appears in the interview notice, depends on the case, or is a recommendation to get organized.

> Important: This guide is an organizational tool. If your interview notice asks for something different, always follow your notice.

Before the interview

- If your eligibility is based on your marriage, your husband or wife must come with you to the interview (except asylee or refugee applicants).
- If you do not speak English fluently, you should bring an interpreter.
- Your attorney or authorized representative may come with you.
- If the interview is based on a parent and minor child relationship, the petitioning parent and the child must appear.
- Do not arrive more than 30 minutes before your appointment; the interview can take about two hours.
- If you cannot attend, call the USCIS Contact Center at 1-800-375-5283 (TTY 1-800-767-1833) as soon as possible to reschedule.
- Failing to appear without notice and without good cause may result in the denial of the application.

> Asylee and refugee applicants: USCIS does not require some of the items on this list (see the Form I-485 instructions); the spouse does not need to attend the interview; and only records of arrests that occurred in the United States are required.

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A. General documents

Your notice always prevails over this general list.

- [ ] Original interview notice.
  Appears in the I-485 interview notice
- [ ] Government-issued photo identification.
  Appears in the I-485 interview notice
- [ ] Current passport and previous passports used to enter the United States.
  Appears in the I-485 interview notice
- [ ] Form I-94 arrival/departure record, when applicable.
  Appears in the I-485 interview notice
- [ ] Birth certificate.
  Appears in the I-485 interview notice
- [ ] Documents establishing eligibility for permanent residence (for example, proof of asylee, refugee, or fiancé(e) status).
  Appears in the I-485 interview notice
- [ ] Immigration documents previously issued.
  Appears in the I-485 interview notice
- [ ] Employment authorization documents (EAD, Form I-766), if any.
  Appears in the I-485 interview notice
- [ ] Travel documents: Advance Parole (I-512) or Refugee Travel Document (I-571), if any.
  Appears in the I-485 interview notice
- [ ] Copy of the Form I-485 that was filed.
  Recommended to get organized
- [ ] Originals and copies of each supporting document submitted with the application.
  Appears in the I-485 interview notice

B. Medical exam — Form I-693 (if it applies to your case)

A new exam is not required for everyone. Check the current Form I-693 instructions to know whether a complete exam, only the vaccination supplement, or no new document is needed.

- [ ] Form I-693 completed by an authorized civil surgeon, if required and not already submitted.
  Appears in the I-485 interview notice
- [ ] Sealed envelope, when USCIS requires it that way (do not open it).
  Appears in the I-485 interview notice

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- [ ] Vaccination record or vaccination supplement, when applicable.
  Depends on your case

C. Financial sponsorship — Form I-864 (if it applies to your case)

Only when applicable: it does not apply to categories exempt from Form I-864. Check the Form I-864 instructions.

- [ ] Form I-864, if required and not already submitted.
  Appears in the I-485 interview notice
- [ ] Federal income tax return and W-2s, or certified IRS transcript, for the most recent tax year (for each sponsor).
  Appears in the I-485 interview notice
- [ ] Letter from each current employer verifying current rate of pay and average weekly hours.
  Appears in the I-485 interview notice
- [ ] Pay stubs for the past 2 months.
  Appears in the I-485 interview notice
- [ ] Proof of U.S. citizenship or permanent residence of the sponsor and joint sponsor.
  Appears in the I-485 interview notice
- [ ] Joint sponsor's documents, if there is one.
  Depends on your case
- [ ] Form I-864A and its evidence, if a household member's income is added.
  Depends on your case

D. Marriage-based adjustment of status (if it applies to your case)

When eligibility is based on marriage, the interview notice may require both spouses to appear. USCIS's specific instructions must be followed.

- [ ] Certified copy of the marriage certificate issued by the civil authority.
  Appears in the I-485 interview notice
- [ ] Spouse's birth certificate.
  Appears in the I-485 interview notice
- [ ] Proof of the spouse's U.S. citizenship or permanent residence.
  Appears in the I-485 interview notice
- [ ] Divorce decrees or death certificates for each prior marriage of either spouse.
  Appears in the I-485 interview notice

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- [ ] Birth certificates of the children of this marriage.
  Appears in the I-485 interview notice
- [ ] Custody papers for your children and your spouse's children not living with you, when applicable.
  Appears in the I-485 interview notice
- [ ] Marriage evidence: joint tax returns.
  Recommended to get organized
- [ ] Marriage evidence: joint bank statements.
  Recommended to get organized
- [ ] Marriage evidence: lease or mortgage.
  Recommended to get organized
- [ ] Marriage evidence: shared utility bills.
  Recommended to get organized
- [ ] Marriage evidence: health, life, or car insurance.
  Recommended to get organized
- [ ] Marriage evidence: property or vehicle titles.
  Recommended to get organized
- [ ] Marriage evidence: joint credit cards or liabilities.
  Recommended to get organized
- [ ] Marriage evidence: photos of the couple.
  Recommended to get organized
- [ ] Marriage evidence: mail addressed to both.
  Recommended to get organized
- [ ] Marriage evidence: other relevant evidence.
  Recommended to get organized

E. Children and family relationships (if it applies to your case)

> If the interview is based on a parent and minor child relationship, check the notice for who must appear.

- [ ] Birth certificate for each child.
  Appears in the I-485 interview notice
- [ ] Custody documents, when applicable.
  Depends on your case
- [ ] Petitioner's birth certificate (if the I-485 is based on a petition filed by a family member).
  Appears in the I-485 interview notice

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- [ ] Proof of the petitioner's U.S. citizenship or permanent residence.
  Appears in the I-485 interview notice
- [ ] Documents that show the family relationship.
  Confirm whether it applies to your case

F. Arrests and court documents (if it applies to your case)

If there is a record that requires legal interpretation, you should consult an immigration attorney or accredited representative. Ge Chanfon Services does not provide legal advice.

- [ ] Police report for each arrest.
  Appears in the I-485 interview notice
- [ ] Original or certified final court disposition for each arrest, even if the charges were dismissed or expunged.
  Appears in the I-485 interview notice
- [ ] If no court record is available: letter from the court with jurisdiction stating so.
  Appears in the I-485 interview notice
- [ ] Documents for dismissed charges or sealed records, as applicable.
  Confirm whether it applies to your case

G. Translations (if it applies to your case)

Check the applicable translation requirements.

- [ ] List of the documents in a foreign language.
  Recommended to get organized
- [ ] Complete English translation of each foreign-language document.
  Appears in the I-485 interview notice
- [ ] Translator's certification: fluent in both languages and the translation is complete and accurate.
  Appears in the I-485 interview notice
- [ ] Original and copy of each translated document.
  Recommended to get organized

Final check

- [ ] I reviewed the instructions in my own interview notice.

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- ☐ I have originals and copies organized in the order of this list.
- ☐ I know who must come with me (spouse, interpreter, or representative, if applicable).
- ☐ I confirmed the office address and appointment time.

Notes

Official sources

- USCIS — Form I-485:
  https://www.uscis.gov/i-485
- USCIS — Form I-693 (medical exam):
  https://www.uscis.gov/i-693
- USCIS — Form I-864 (affidavit of support):
  https://www.uscis.gov/i-864

Notice

This guide is an educational resource prepared by Ge Chanfon Services LLC based on a USCIS Form I-485 interview notice. It is not an official USCIS list: each notice may request different documents depending on the category and the circumstances of the case. Always follow the instructions in your notice. Ge Chanfon Services LLC provides document preparation and administrative assistance. We are not a law firm and do not provide legal advice or representation.

Need help organizing your documents? Ge Chanfon Services LLC · 6108 Patrick Clay Dr, Odessa, TX 79762 · (432) 880-7835 · info@gechanfonservices.com · www.gechanfonservices.com

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